



2018 Discovery Day Camp Environmental Education Camp Counselor Application

The Nature Institute is an Equal Opportunity Employer. It is our policy to treat all applicants and employees equally without regard to national origin, race, color, ancestry, creed, religion, age, sex, sexual orientation, disability, or any other category protected by federal state or local law.

Name: _____ Date: _____

Address: _____

Email: _____

Home Phone: _____ Mobile: _____

Date of Birth: _____ 18-20 21 and up

Education Background

Name of School	Years Attended	Major	Graduate Yes/No	Degree

What extracurricular activities do/have you participated in?



Present Employment

Employer/Business Name: _____

Supervisor Name: _____ May we contact: Yes No

Address: _____ Phone: _____

_____ Dates Employed: _____

Summary of Duties

Job History

You may include verifiable volunteer work. Please list any counselor positions first; then others in chronological order.

Employer/Business Name: _____

Supervisor Name: _____ May we contact: Yes No

Address: _____ Phone: _____

_____ Dates Employed: _____

Summary of Duties

Employer/Business Name: _____

Supervisor Name: _____ May we contact: Yes No

Address: _____ Phone: _____

_____ Dates Employed: _____

Summary of Duties

Employer/Business Name: _____

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_____ Dates Employed: _____

Summary of Duties

Employer/Business Name: _____

Supervisor Name: _____ May we contact: Yes No

Address: _____ Phone: _____

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Summary of Duties

Performance of Duties

How did you hear about The Nature Institute's Discovery Day Camp?

Read the Environmental Education Counselor Job Description and Responsibilities.

Can you perform the duties as outlined in the Responsibilities of a Counselor, with or without reasonable accommodation?

If you are hired, are you able to commit to all 8 weeks as a counselor?

Are you able to work the two late night programs on June 21st and July 26th?

Do you currently hold any First Aid, AED and/or CPR certificates? If yes, which ones and what are the expiration dates?

If not, are you able and willing to be certified?

Do you hold any other certificates, such as lifeguard, boating, archery, etc?

This is a nature camp where children and camp staff will be in the elements 99% of the time. You will hike multiple times a day and sometimes those hikes will be several miles up and down rough terrain. Are you willing and capable of leading these hikes? If no, explain.

You will also be required to help campers with plant and animal collection and identification (including dissection). Do you have an issue with this? If yes, explain.

What age range do you feel most comfortable working with? (Circle all that apply)

PreK Kindergarten 1st-2nd grade 3rd-4th grade 5th-6th grade

Why?

Have you worked with special needs children? (Autism, medical issues, behavioral issues, etc)

Do you play any musical instruments? What are they? Would you be able to use them at camp?

Can you learn and lead group songs?

Can you act silly and have fun in a large group and in front of a large group?

Do you have any other hobbies or interests that may contribute to the TNI camp program?

Can you develop a funny, tasteful and enjoyable skit or puppet show for campers to perform or enjoy?

What languages do you speak (including sign language) and are you fluent in any of them?

Can you maintain your composure during a storm?

Will you treat all children and colleagues with respect?

Can you follow directions (written and verbal) from a supervisor?

Can you accept and learn from constructive criticism from a supervisor?

How do you work with others? Explain

Describe a situation in which you worked as a team member.

Are you willing to enforce camp rules?

Define **leadership** and what makes a good leader?

Do you tend to be a leader or follower? Why?

Do you think you can be an effective teacher/educator? Why?

Camp Program Skills

We are interested in your strengths. Please look over the following list of activities and put a **1** next to those you can organize and teach expertly. Put **2** next to those you have a fair amount of knowledge and some experience. **Circle the two activities in which you feel most competent share your experience with them below.**

Art	Dance/Aerobics	Archery	Hiking	Birding
Photography	Drama/skits	Soccer	Nature/Ecology	Reptiles/Amphibians
Crafts	Singing	Woodworking	Nature Craft	Mammals
Leather Craft	Group Games	Water Games	Campfires	Botany
Teambuilding	Camp Newspaper	Videography		

Share your experience with the two activities you are most competent.

What activities would you like to learn this summer?

Please answer the following questions

1) Describe the kind of experience you wish for the campers to have this summer at TNI Discovery Day Camp and what is your role in making that experience happen?

2) What is TNI's Mission Statement? (use the website)

3) Name the properties that The Nature Institute manages. (use the website)

All applicants age 18 and older must fill out a **Voluntary Disclosure Statement**. This is a criminal background check.

Harassment

The Nature Institute's camp policy prohibits all forms of harassment by our employees. This includes sexual, racial, religious and other forms of harassment.

Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

If yes, explain

Criminal Record

Have you ever been convicted of a crime, other than a minor traffic offense. (Note: a prior accusation or conviction is not an automatic bar to employment. The type of conviction or accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

If yes, explain

I certify that the information contained in this application is true and complete to the best of my knowledge. I understand that, if employed, any misrepresentation or omission of material facts on this application will be grounds for immediate dismissal. I hereby authorize The Nature Institute to verify any information provided on this application and release The Nature Institute and those providing such information, from any liability resulting from such inquiries.

Printed Name _____ Date: _____

Signature: _____

**Complete and return to The Nature Institute Discover Day Camp
2213 S Levis Lane, Godfrey, IL 62035**

Discovery Day Camp Counselor Reference Form

Our summer camp programs provide hands-on outdoor, experiential and environmental education experience for pre-k thru 6th grade campers. Campers spend the day hiking through our 500-acre property while discovering the wonders of nature. We are looking for counselors who are positive role models, responsible, fun, enthusiastic, and who work well with others.

Please fill out this reference form and return to:

The Nature Institute Ramona Puskar Camp Director
 rpuskar@thenatureinstitute.org
 2213 S Levis Lane, Godfrey, IL 62035

Please keep in mind that applicants are not considered until we receive their references.

Name of Applicant: _____

Name of Reference: _____

References must be an individual who is not a family member.

Phone Number: _____

Please check the option that best describes the applicant.

	Excellent	Satisfactory	Need Improvement	N/A
Dependable				
Responsible				
Works well with Peers				
Ability to take Initiative				
Communication				
Adaptability				
Working with Children				
Enthusiasm				
Teaching Ability				
Positive Attitude				

Please answer the following questions

How long and in what capacity have you known the applicant?

Why do you believe the applicant is interested in becoming a counselor?

How does the applicant interact with authority figures?

What five words would you use to describe the applicant?

What would the applicant contribute to TNI's Day Camp program?

What are some strengths of the applicant and what are some areas that need improvement?

Do you recommend this applicant as a counselor for TNI?

Additional Comments:

Signature: _____ Date: _____